



## Privacy Notice

St Lawrence Surgery, Patient Participation Group, Charity Number: 1064542

**This Privacy Notice should be read in conjunction with the St Lawrence Surgery Patient Participation Group Data Protection Policy.**

The St Lawrence Surgery Patient Participation Group is a Charity, registered number 1064542. The Charity, and its Committee Members and Associated Professionals, such as the Practice Manager of St Lawrence Surgery have access to and use personal sensitive data as defined in the Data Protection Act and the Regulation (EU) 2016/679 General Data Protection Regulation (GDPR) and includes:

Names

Addresses

Telephone Numbers

Mobile Numbers

Email Addresses

The purpose of this data is to enable its Committee Members and Associated Professionals to communicate with each other and to carry out the business of the Charity only.

This information is supplied to the Charity, its Committee Members and Associated Professionals voluntarily by consent on application to become a Committee Member through its application process. The application process also asks Committee Members to declare on which devices they store personal sensitive information taking into account the types of software and cloud-based services they use.

This data is held by Committee Members, for as long as each Committee Member is an active Committee Member and for up to 3 years following their cessation of involvement with the Committee.

All Committee Members are asked to adhere to all current Data Protection Laws, General Data Protection Regulation (GDPR) and the Patient Participation Group's Data Protection Policy and specifically, to keep information stored on personal devices safe and secure.

Personal Sensitive Data is not shared with third parties for any purpose outside of performing the business of the PPG.

All queries or concerns regarding data should be directed to the current Chairman of the St Lawrence Surgery Patient Participation Group in the first instance at [ppg@stlawrencesurgery.com](mailto:ppg@stlawrencesurgery.com)